



City of Glendale

Supplemental Application for:
HVAC Inspector

Name: _____ Last four digits of Social Security #: _____

DIRECTIONS:

This supplemental questionnaire, along with your official City Application, will be used to better assess your qualifications for the position of HVAC Inspector. Only the best-qualified candidates, as determined by the application and supplemental questionnaire, will be invited to continue in the selection process.

Please answer the questions below on a separate page. Your responses to the two questions should not exceed ONE PAGE, total. Please type or neatly print all your responses. Illegible applications will NOT be considered. Attach this cover page and your responses to your employment application and return to: City of Glendale Human Resources, 613 East Broadway, Room 100, Glendale, CA 91206. Failure to submit this Supplemental Application Form and your responses to the Human Resources Department along with your application for employment will preclude you from further consideration for this position.

1. Please describe the most challenging aspects of inspecting complex commercial mechanical systems. What are the best techniques for ensuring inspection accuracy?
2. Please describe your MEP plan check experience and identify the jurisdiction and/or private consulting firm for which you performed such services. If you do not have significant MEP plan check experience, please explain the steps you would take on your own to develop such skills.

I certify that the information provided on my supplemental application is true and accurate. I understand that false statements may disqualify me or be grounds for termination.

Signature

Date

Good Luck!