



**MINUTES**

**MONTHLY BUSINESS MEETING**

**MAY 8, 2008**

**12:00 p.m. to 2:00 p.m.**

Los Angeles County Building  
900 S. Fremont Ave., Alhambra  
Alhambra Room



**BOARD OF DIRECTORS:**

**PRESIDENT**

CRAIG JOHNSON, C.B.O.  
Building Official  
Culver City, CA

**VICE PRESIDENT**

ROY ITANI, P.E.  
District Engineer  
Los Angeles County, CA

**2nd VICE PRESIDENT**

GEORGE CHAVEZ, C.B.O.  
Assistant Director of  
Community Development  
City of Beverly Hills, CA

**TREASURER**

NEVILLE PEREIRA, P.E.  
Civil Engineer  
City of Glendale, CA

**SECRETARY**

TRUONG HUYNH, P.E.  
Engineering & Development  
Services Officer  
City of Long Beach, CA

**COMMITTEES:**

**ADMINISTRATION CHAIR**

HENRY HUANG, P.E., C.B.O.  
Building Official  
City of Tustin, CA

**DISABLED ACCESS CHAIR**

EWA O'NEAL, P.E.  
Structural Engineering  
Associate IV  
City of Los Angeles, CA

**FIRE-LIFE SAFETY CHAIR**

STUART TOM, P.E., C.B.O.  
Building Official  
City of Glendale, CA

**INSPECTION CHAIR**

DALE WIERSMA  
Principle Building Inspector  
City of Long Beach, CA

**STRUCTURAL CODE CHAIR**

STEVE LAM, S.E.  
Senior Civil Engineer  
County of Los Angeles, CA

**1.0 CALL TO ORDER.** The meeting was called to order by President Craig Johnson at approximately 12:20 p.m.

**2.0 ROLL CALL BOARD MEMBERS.** President Craig Johnson introduces board members present.

Board Member, Title	Jurisdiction	Present	Absent
Craig Johnson, President	Culver City	Y	
Roy Itani, Vice President	LA County	Y	
George Chavez, 2 <sup>nd</sup> Vice President	Beverly Hills	Y	
Neville Pereira, Treasurer	Glendale	Y	
Truong Huynh, Secretary	Long Beach	Y	

**2.1 Past Members.** President Craig Johnson asked that past Board or Honorary Members present to introduce themselves: Past President Stuart Tom was in attendance.

**3.0 SELF-INTRODUCTIONS.** Self-introduction of approximately over 50 members and guests were in attendance commenced.

**4.0 APPROVAL OF PREVIOUS MINUTES.** President Craig Johnson requested the general membership to review and approve the April 10, 2008 meeting minutes.

- **Motion** Stuart Tom / (??) second to approve the meeting minutes.
- **Motion** passed unanimously.

**5.0 COMMUNICATIONS.**

**5.1 Treasurer Neville Pereira.** Informed Chapter that the April 28<sup>th</sup> seminar by Stuart Tom was successful. A gross proceed of \$9165 was collected. After expenditures, a net proceed of \$4600 remain. Sales of DVD continue to generate revenues. DVD will be taken off the website next month.

**6.0 COMMITTEE REPORT.**



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6.1 **Structural** – Steve Lam reported that the committee made some minor revisions to the structural plan review checklist. No comments were received from the general membership. The committee is preparing to finalize with the next week or so. After completion, it will be formally be submitted to the Board for posting on the Chapter’s website. The next committee meeting will be held the 2<sup>nd</sup> Thursday of the month, 9:30 am, prior to the Chapter monthly meetings.

6.2 **Disabled Access** – Ewa O’Neal reported that the committee has almost completed the updating of the various disabled access correction sheets. The correction sheets are in the final stages of formatting. No comments were received from the general membership. Ewa informed the the members that the next committee meeting is scheduled for May 22<sup>nd</sup>. Those wishing to participate should contact her.

6.3 **Administration** – Neville Pereira, on behalf of Henry Huang, reported that the committee is continuing discussion on the Chapter website update. One aspect of the task is to determine cost to upgrading the website. It is anticipated to be presented to the general membership at the next scheduled meeting. Neville express thanks to Truong for taking the lead to compile all the correction sheets from each of the committees. The next committee meeting will be held the 2<sup>nd</sup> Tuesday of the month, 12 pm, in the City of Downey.

6.4 **Fire-Life Safety** – Stuart Tom reported that the committee met earlier in the day to discuss the updating of the commercial and residential plan review checklist (non-structural provisions). Plan review checklists from the various jurisdictions were compiled and completed. Pending minor editorial revisions, the committee is expected to have the 1<sup>st</sup> set of plan review checklists made available via the Chapter’s website. In coordinating efforts with the FPO, the plan review checklist will be made available to them as well. Next task is to establish a uniform architectural legend for fire and smoke walls, barriers, and partitions.

As part of a monthly activity, Stuart prepared a quick 10 question quiz to test general knowledge of the membership on the new code. The questions and answers from each month’s quiz will be posted to the chapter’s website.

7.0 **CALBO AND ICC REPORT.** None given.

8.0 **EXISTING BUSINESS.** None.

9.0 **NEW BUSINESS.** None.

9.1 **2008 Chapter Advocacy Program.** Legislation is being introduced on Capitol Hill, the Community Building Code Administration Grant Act of 2007, to provide federal grants to building departments to enhance public safety. The grant would provide \$100 million per year over five years to help local governments hire, train and equip code officials, including



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building and fire inspectors. The Board of Directors recommends that the Chapter vote to support this legislation.

- **Motion** (??) / (??) second to approve support legislation.
- **Motion** passed unanimously.

- 9.2 **Changes to Chapter By-Laws.** Postpone due to time constraint.
- 9.3 **Discuss Possible Creation of Social Event Committee.** Postpone due to time constraint.
- 9.4 **Nomination for Education Committee Chair.** Postpone due to time constraint.
- 9.5 **Change in ASTM Standards for Concrete Testing.** Postpone due to time constraint.
- 10.0 **PROGRAM.** "Residential Sprinklers" by Jeff Shapiro.
- 11.0 **ESTABLISH NEXT MEETING TIME AND LOCATION.** Next regular monthly business meeting tentatively scheduled for June 12, 2008 from 11:30 a.m. to 2:00 p.m. at the LA County Building in Alhambra.
- 12.0 **ANNOUNCEMENTS.** None.
- 13.0 **ADJOURNMENT.** Meeting was adjourned at approximately 2:00 p.m.